



ROYAL HIGHLAND SHOW 2011

JUNE 23rd – 26th

INSTRUCTIONS

Everything necessary for entering the Show is enclosed in the envelope that you have just opened. Dependent on what you have shown before, or requested, there are Prize Lists for Livestock and Equines, there are separate Schedules for all the varying competitions (such as farriery and show-jumping) as well as forms for booking stables, stalling or pens and the absolutely essential entry forms

Note that it is VERY IMPORTANT that you complete the Pink **“Remittance Form and Statement of Entries”** This ensures that we have full details of your name and address, contact telephone numbers and e mail addresses (for those who have them)

We are introducing a new computer programme which will generate a unique exhibitor number for you which will continue from year to year. As before, however, a separate **“Remittance Form and Statement of Entries”** must to be completed *for each Exhibitor*. If for example you are in partnership with someone and you wish to show this animal as well as your own, you will require a different Remittance Form for this partnership. If you require further remittance forms for friends, please contact us and we will send one out.

ENTRY FORMS CAN BE PHOTOCOPIED

We enclose a few entry forms per pack. If you do not have enough you can photocopy them, telephone us to request more, or download from the website.

ENTER ON LINE

www.royalhighlandshow.org.uk Our new computer system has the facility for you to be able to enter on line. Log on and follow the prompts – if you require assistance by all means give us a call.



Entry Procedure and Check List

NOTE: LATE ENTRIES WILL NOT BE ACCEPTED.

1. Fill in all your entry forms, *taking care to write legibly*, completing all the necessary details such as name, breeding, registration numbers, dates of birth and so forth. If you are entering a variety of sections it would be best for you to complete everything and send it in prior to the *earliest* closing date. We can, however add in additional entries as long as they are submitted prior to the relevant closing date.
2. Complete stalling or stabling forms, if required
3. Complete the appropriate form/s for accommodation, be it for the Hotel or the Caravan Park
4. Complete the form for extra tickets/wristbands if required. Payment for these can now be included in your entry cheque/payment
5. Collate all the details on the Remittance form and fill in the financial details, totalling everything at the foot – note that VAT is already included in all the fees so this does not require to be added
Paperclip the whole bundle of forms together and send it to the Show Department prior to the closing date for entries.
6. Write out a cheque in payment of all sums due – cheques are payable to RHASS – don't forget to sign it and send it in with your entries! If you would prefer to pay by Switch or Credit Card complete the form on the final page of this booklet and send that to us.

**Our Address is:
The Show Department,
The Royal Highland Show,
Royal Highland Centre,
Ingliston, Edinburgh, EH28 8NB
Telephone 0131-335 6212**

We will send a receipt once your entry has been processed. Close to closing dates, however, it may take some time for the office to input entries due to the sheer volume, so if you wish confirmation that your entry has been received we suggest you send a self addressed stamped envelope (marked on the back Highland Show Entries) with your entries which we will then post back to you upon opening.

MEMBERS

The majority of our exhibitors are members. There are significant benefits to being a member of the RHASS – you will notice that one particular benefit is that entry fees for members are significantly lower than those for non-members. Those of you who are not members can find a Membership Application form on our website www.royalhighlandshow.org If you do not have computer access, give us a call to request a form and we will send it to you by return to complete and send back with your entries – you will then be charged at members' rates for your entries. There is a box towards the foot of the Remittance Form for noting any Membership Payment. **Note that you can exchange membership strips of tickets for Wristbands which give entry to the Show.** Wristbands will be essential for those wishing re-entry to the Showground after 8pm, as we restrict overnight access for security purposes.

RECORD INFORMATION FOR YOUR RECORDS HERE	
Exhibitor Name	
Date of Mailing of Entries/Remittance	

FEES 2011

EASY REFERENCE SHEET

		MEMBERS	NON-MEMBERS
Sheep:	Entry	£8.50	£18.50
	Pen Fee	£20.00	£25.00
Fleece	Competition	£3.75	£6.00
Goats :	Entry Fees:		
	Breed Classes ...	£9.05	£17.45
	Milking Competition	£ 4.25	£7.20
	Pen Fees	£13.85	£13.85
Beef Cattle:	Entry Fees	£ 9.65	£18.00
	Stall Fees	£40.85	£54.70
Dairy Cattle: Combined Entry/Stall Fees		£50.50	£72.70
Heavy Horses:	Entry Fees (Foals No Fee)	£19.85	£37.30
	Stabling Fees	£65.00	£75.90

Light Horses and Donkeys: (Foal Classes - No Fee)

Classes 450-457 & 459-460	£24.05	£45.00
*Classes 458 & 461-464 (Hunters)	£34.55	£55.50
Classes 465-523; 527, 530-541, 548-553; 566-574	£19.85	£37.30
*Classes 524-526; 528-529; 542-547; 554-565	£30.35	£47.80

*** These are Horse of the Year Show qualifying classes, and the entry fee includes a Mandatory £10.50 Horse of the Year Show contribution.**

Stabling (Light Horses and Jumping Horses only) 1 Night: £65.00 2 Nights: £81.30 3 or more Nights: £86.80

Please complete Stable Booking form

Harness Grooming & Decoration

Class 1.....	£19.85	£37.30
Classes 2-5	no fee	no fee
Heavy Horse Turnouts	£13.85	£18.65
*Private Driving:	£24.65	£31.25

Parking

Stock Exhibitors' Car Park - Cars	£15.00	£15.00
Stock Exhibitors' Car Park – Floats/Trailers		
Forward Parking	£30.00	£30.00
Outlying Parking	£20.00	£20.00

Light Horse Float Park – All Week Parking, Stabled

but only entered to compete on 1 day £20.00 £20.00

Light Horse Float Park – additional lorries/trailers £49.50 £49.50

Accommodation

Quality Hotel (four day stock owners only)		See Separate Form
Caravan Park -	£100	£100

Hay Bales (each) £5.00 £5.00

**Entry Fees relating to other Competitions are shown in the relevant Competition Schedule.
Receipts detailing the VAT paid will be issued**

FORM FOR MAKING PAYMENT BY

CREDIT OR DEBIT CARD

Card No. _____

Name of Card Holder

Valid From _____ **Expiry Date** _____

Issue Number _____ (where given on the front of the card)

Type of Card _____

(e.g. Switch/Mastercard/Visa) **(American Express not accepted)**

CV2 Number _____ **(last 3 digits on the strip on the back of card)**

NB

There is no charge if you use a Switch Debit type of card. However if you are paying with a Credit Card, please add the amounts below to your total, or we will do so in the accounts department.

Up to £149 - £2.50 charge From £150 to £999 - £10 charge From £1,000 - £4,999 - £15 Over £5,000 - £20

Detach and enclose with entries and Remittance Form